

**Department of Emergency and
Disaster Management**
School of Public Health
Gray Faculty of Medical & Health Sciences
Tel Aviv University

The Master's Program in Emergency and Disaster Management (M.DM) - Tel Aviv University - Internship Booklet 2026-2027

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Internship Guidelines

Internship Application and Placement Process

Students will participate in an internship with an organization of their choice and receive **4 academic credits** for successfully completing **8 hours per week** over the first two semesters of the program, for a total of **200 hours**.

If, for any reason, a student is unable to continue in the internship program or does not complete the required internship hours and related requirements, they will be required to complete **2 alternative courses** in order to fulfill the program's academic requirements. **Partial academic credit will not be awarded for an incomplete internship.**

Each student should select **3 preferred organizations** and rank them in order of preference (1st, 2nd, and 3rd choice). The student's application materials will first be shared with their first-choice organization and, if they are not accepted, subsequently with their second and third choices. **Students should therefore rank their choices carefully.**

Once their choices have been submitted, students will:

- Prepare a **brief bio** (up to one page), a **CV**, and a **cover letter** explaining why they would like to intern with each selected organization.
- Attend **interviews** arranged by the program coordinator with the organizations of interest.
- **Complete any assignment required by the organization as part of the selection process.** When applicable, this requirement will be indicated on the organization's corresponding page.

The first semester will begin on **October 18, 2026**, and the internship program will start during the first week of the semester.

Before commencing the internship, a written agreement will be signed by the student and the organization, outlining the **expectations, responsibilities, role structure, and working relationship** between the student and the organization.

Students will be required to **record the internship hours completed each week** using an Excel timesheet or a designated university documentation system. The completed record must be submitted to the program coordinator on a weekly basis for review and approval.

Expectations

Meals and transportation costs related to the internship are **not covered by the program**.

Students are expected to report any difficulties related to their internship **as early as possible**. They should not wait until the deadline for changing organizations to inform the program coordinators about problems affecting their internship experience.

Personal matters related to the internship will be discussed privately during a dedicated individual meeting with the program coordinators.

During the exam period, students are expected to continue their internship. However, a **reduction in weekly hours or an alternative schedule** may be discussed and agreed upon with the internship supervisor.

External Organizations

Students who wish to complete their internship with an organization that is not included in the Internship Booklet will be responsible for contacting the organization and applying directly.

When applying to an external organization, students should **copy the program coordinators on their application email** so that the process can be appropriately followed and coordinated.

Changing Internship Organizations

Students who experience difficulties with their internship placement should contact the program coordinators **as early as possible**.

Students may request to change their internship organization **within the first six weeks of the internship**. Each request will be considered on a case-by-case basis and must be coordinated with the program coordinators.

Students wishing to change organizations should:

- Inform the program coordinators.
- Discuss the situation with their current organization and explain their intention to leave.
- Identify another suitable organization.
- Contact the new organization and submit an application, copying the program coordinators on the application email.

Communication

Official communication regarding the internship program will take place through **Moodle** and a dedicated **WhatsApp group**, which will be created at the beginning of the academic year.

For questions or individual matters related to the internship, students may also contact:

- Arielle Kaim: +972 55-986-0936 - akaim@tauex.tau.ac.il
- Carmela Dilettoso: +41 76 348 25 84 - dilettoso@mail.tau.ac.il



OPERATING TOGETHER: *Health Diplomacy & Regional Trauma Capacity Building*

Overview

Operating Together is a regional health diplomacy and capacity-building initiative dedicated to strengthening trauma care systems through cross-border clinical cooperation. By convening surgical, trauma, and emergency healthcare professionals for high-level training courses, educational events, and case reviews, the program builds critical clinical capacity while cultivating durable professional networks.

By bringing together equal numbers of Israeli and Palestinian physicians and nurses for all of our courses and events, the initiative operates on the premise that trauma systems are inherently regional, non-political, and patient care is only fully optimized through working together. At the bedside, a dedicated trauma team is guided by an absolute imperative that looks past background, identity, or political and religious divides: the sole focus is to stop the bleeding, preserve dignity, and return the patient safely to their life and family. This shared, life-saving ethos is the driving force behind Operating Together. Over the past seven years, Operating Together has trained more than 500 clinicians across Israeli and Palestinian communities, leveraging frontline medical care to bridge divides, enhance regional disaster resilience, and foster sustainable, professional partnerships.

Internship Details

Interns will gain firsthand exposure to the core operations of Operating Together. Key objectives include understanding the practical application of health diplomacy, recognizing how regional trauma systems improve individual patient outcomes, and experiencing how high-stakes trauma care relies on collaborative teamwork.

Interns are integrated as active team members, working alongside our project and clinical managers to support and observe program activities, with substantial opportunities to lead or support research initiatives.

- **Framework:** Flexible schedule, with set dates for specific training courses, events, and team meetings. Workspace is available at Wolfson Medical Center, alongside remote/hybrid flexibility.
- **Supervision:** Direct mentorship and collaboration with program leadership, structured around milestone goals tailored to the student's academic and professional objectives.

Focus Areas & Responsibilities

Interns may contribute across one or more of the following key pillars, customized to the student's background and academic goals:

- Program Monitoring, Evaluation & Impact Assessment (M&E)
 - Support the design, implementation, and analysis of pre- and post-training assessment tools to measure knowledge retention and procedural confidence.



- Assist in developing longitudinal outcome-tracking systems to evaluate the institutional impact of regional trauma training cohorts.
- Medical Diplomacy Research
 - Conduct targeted research and literature reviews on regional health diplomacy, cross-border disaster preparedness, and global surgery equity.
 - Support the preparation of academic abstracts, case studies, and presentation materials highlighting programmatic outcomes and educational methodologies.
- Grant Development & Scientific Writing
 - Assist in writing and compiling grant proposals, donor briefs, and progress reports for international development bodies and global health foundations.
- Curriculum & Workshop Logistics Support
 - Assist in preparing and conducting the courses, educational materials, schedules, and digital resources for specialized trauma training courses.

Skills and Requirements

- Current TAU graduate student
- High proficiency in written and verbal English
- Strong analytical, organizational, and research capabilities.
- High degree of cultural sensitivity, professional reliability, and ability to work well within a team in challenging environments

Application Process

Interested candidates are invited to submit:

- 1 An up-to-date Curriculum Vitae (CV).
- 2 A short cover statement (2–3 paragraphs) introducing your background, primary areas of interest in global health/trauma systems, why you want to join our team, and what you hope to contribute to Operating Together.

Thank you & looking forward to meeting you!

Sincerely,

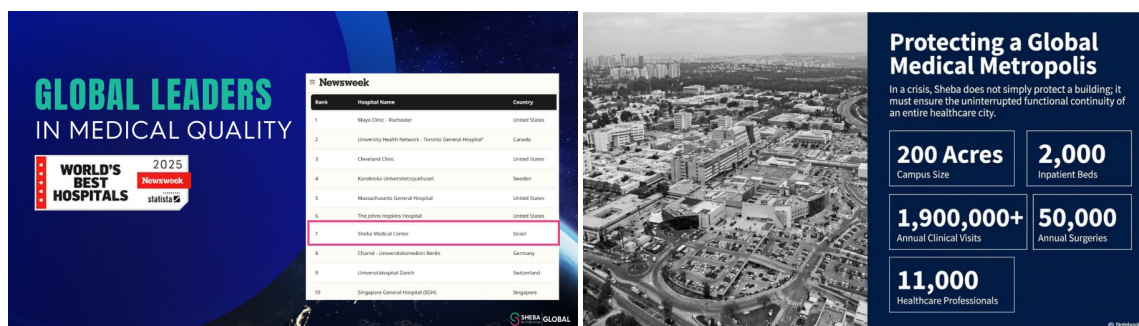
The Operating Together family

The Sheba Humanitarian and Disaster Response Center (HDRC)

Tel Aviv University Internship Program – Host Organization Profile

sheba-global.com/humanitarian-disaster-response-center

The Sheba Humanitarian and Disaster Response Center (HDRC), established in 2017, is a world-class center for disaster medicine and humanitarian response based at Sheba Medical Center, Tel HaShomer – the largest medical center in the Middle East. The Center leads Sheba's international emergency response and preparedness activity, including field hospital deployment, mass-casualty and disaster-medicine training, and applied research in disaster medicine.



The Center's activities include: **Hope Without Boundaries.**

- Deployment of medical teams in response to disasters and emergencies, and provision of humanitarian medical aid worldwide during routine times.
- Operating and maintaining Sheba's deployable field hospital, including WHO Emergency Medical Team (EMT) verification and readiness.
- Developing learning and training programs in the field of disaster medicine.
- Teaching and training in medical disaster preparedness and response, for Israeli and international audiences.
- Research in the field of disaster medicine.

Recent activities include humanitarian missions to Togo, Jamaica and Ethiopia, mass-casualty training in Kenya and the UAE, leading the Israeli field hospital in Ukraine (2022), and Israel's domestic hospital wartime-preparedness response (Lion Roar).

Internship Details

- One day a week (Tuesday), 8 hours – working hours 08:00–16:00, at Sheba Medical Center, Tel HaShomer. (Special scheduling needs discussed on a case-by-case basis.)
- Fully in-person, with close mentorship, guidance, direction, and support throughout the internship.

Responsibilities

Interns are an integral part of the Center, taking part in all of its activities in Israel, including:

- Participation in weekly team meetings
- Planning of the Field Hospital

- Evaluation of Field Hospital equipment
- Writing Field Hospital Standard Operating Procedures (SOPs)
- Participation in the WHO EMT verification process
- Participation in operational drills
- Participation in pre-deployment preparations
- **Leading annual focus areas**, with progress presented at year-end across: AI capabilities in humanitarian aid, and new capabilities for the field hospital toolkit.

Skills and Requirements

- Background in medical professions and/or the logistical aspects of medical and emergency activity.
- Previous experience in medical, logistics, or human resources fields is an advantage.
- Self-discipline and dedication to work.
- Ability to work well within a team.

Expectations

- Basic computer skills.
- Proficiency in English.
- Ability to collect data from multiple sources and combine it into a coherent SOP.
- Ability to achieve SOP-writing goals according to a planned timeline.

Selection Process

- Candidates are asked to submit a CV together with a short motivation paragraph.
- Shortlisted candidates will be interviewed by the Director of the Center.
- Acceptance to the internship is not automatic and is based on the outcome of the selection process.

Contact Person

Diana Vinitzky Herzog, Lt. Col. (Res.)

Director, Sheba Humanitarian and Disaster Response Center

Phone: +972 52-945-7348

Email: Diana.VinitzkyHertzog@sheba.health.gov.il

Ready for Anything: The WHO-Verified EMT 2 Field Hospital

Core Functions

Fully equipped to provide surgical capacity, inpatient care, emergency services, and outpatient clinics.

Deployment Scenarios

- **Operational Continuity:** Ensuring Sheba Medical Center can continue operations during a domestic emergency.
- **Local Support:** Supplementing a damaged or overwhelmed hospital within Israel.
- **Overseas Deployment:** Providing a standalone medical facility in international disaster zones.





LATET-ISRAELI HUMANITARIAN AID, THE LEADING NGO FIGHTING NUTRITIONAL INSECURITY IN ISRAEL, IS RECRUITING AN ENGLISH SPEAKING INTERN TO DEVELOP ITS INTERNATIONAL ACTIVITIES

Latet's Mission

Latet ("To Give" in Hebrew) was established in 1996 with a mission to reduce poverty and build a better and just society by providing assistance to vulnerable populations, mobilizing civil society, and leading change in national priorities. Latet operates the largest national food bank in Israel and coordinates a network of 210 local NGOs. As an apolitical, non-governmental organization that operates with transparency, Latet implements multiple aid programs with significant social impact.

Internship Responsibilities

As part of the development of our international activities, we are looking for a motivated and versatile English speaking intern to join our international development team.

Key responsibilities:

- Support the development and maintenance of a comprehensive program database
- Contribute to donor mapping and analysis to identify potential funding opportunities
- Conduct research on digital marketing campaigns and strategies relevant to Latet's mission
- Assist in the creation of content for Latet's international outreach
- Participate in the preparation of reports and presentations for international partners.
- Conduct research on international funding frameworks and trends in the humanitarian sector.

Candidate Profile

- Full professional proficiency in English (written and spoken)
- Excellent writing skills and ability to synthesize information
- Strong interest in the philanthropic and humanitarian sector
- Good interpersonal skills and team spirit
- Curiosity, rigor, and autonomy in work
- Previous experience in an NGO or communications is a plus

What we offer

- A meaningful and rewarding experience within a leading NGO in Israel
- A dynamic, committed, and multicultural environment
- Direct contribution to projects with strong social impact
- The opportunity to develop an international network and skills valuable for a career in the humanitarian sector

Application

To apply, please send your CV and a cover letter in English:

Carmela Dilettoso – Internship Program Coordinator: dilettoso@mail.tau.ac.il



LATET-ISRAELI HUMANITARIAN AID, THE LEADING NGO FIGHTING NUTRITIONAL INSECURITY IN ISRAEL, IS RECRUITING A RESEARCH & ADVOCACY INTERN

Latet's Mission

Latet ("To Give" in Hebrew) was established in 1996 with a mission to reduce poverty and build a better and just society by providing assistance to vulnerable populations, mobilizing civil society, and leading change in national priorities. Latet operates the largest national food bank in Israel and coordinates a network of 210 local NGOs. As an apolitical, non-governmental organization that operates with transparency, Latet implements multiple aid programs with significant social impact.

Internship Responsibilities

Latet's Research and Advocacy Department works to deepen understanding of poverty and food insecurity in Israel and translate research and data into meaningful public and policy action. We are looking for a curious and analytical intern interested in social research, public policy, and advocacy to support the department's ongoing research and analysis.

Key responsibilities:

- Conduct qualitative and quantitative research on poverty, food insecurity, social welfare, and related socioeconomic issues
- Collect, organize, and analyze data from government, academic, NGO, and other relevant sources
- Conduct comparative research on policies, programs, and approaches in Israel and internationally
- Support research for Latet's reports, policy papers, advocacy initiatives, and other publications
- Assist in synthesizing complex research and data into clear findings, summaries, presentations, and briefing materials

Candidate Profile

- Strong interest in research, public policy, social issues, economics, sociology, political science, or a related field
- Excellent research and analytical skills
- Ability to identify reliable sources, work with data, and synthesize complex information
- Strong writing and communication skills
- Previous academic, research, policy, or NGO experience is a plus

What we offer

- Hands-on experience conducting applied research within one of Israel's leading social-impact organizations
- Exposure to the intersection of research and humanitarian action
- Valuable research and analytical experience for students interested in careers in public policy, research, international affairs, social impact, or the nonprofit sector

Application

To apply, please send your CV and a cover letter in English:

Carmela Dilettoso - Internship Program Coordinator: dilettoso@mail.tau.ac.il

HIAS Israel has been supporting refugees and asylum seekers since 1950. Today, we lead civil society efforts to protect the rights and well-being of refugees and asylum seekers through a range of programs providing legal aid, support for economic and social inclusion, prevention of gender-based violence, and emergency assistance.

Internship Details

- The internship will be approximately 8 hours per week for one year, with flexible days and hours.
- The internship will be based in Tel Aviv and will be hybrid, with occasional meetings at the office and accompaniment to Ministry of Interior interviews or other relevant appointments.
- The intern will have the opportunity to gain practical experience across different areas of HIAS Israel's work.

Responsibilities

The internship may include the following activities, depending on programmatic needs, ongoing projects, and the intern's skills and interests:

Legal & Paralegal Support

- Supporting the preparation of asylum applications and related documentation.
- Conducting research to support individual cases handled by the HIAS Israel legal team, including research on the situation in clients' countries of origin and relevant legal and policy developments.
- Accompanying asylum seekers to Refugee Status Determination (RSD) interviews at the Ministry of Interior, as well as to the National Insurance Institute and other government offices, as needed. This may include preparing the client for the appointment, providing accompaniment and support during the appointment, and assisting with follow-up documentation. Before undertaking this activity, the intern will receive training from our legal team.
- Supporting the development of content and materials for HIAS Israel's women's group, including research and preparation of information on rights, access to services, and other topics relevant to participants.
- Providing additional paralegal and administrative support to the legal team as needed.

Communications & Resource Development

- Supporting HIAS Israel's communications activities, including developing content for social media, the website, newsletters, and other communications materials.
- Supporting media and outreach activities, including research, preparation of background materials, and identifying relevant media opportunities.
- Supporting crowdfunding campaigns, including content development, outreach, research, and coordination.
- Supporting resource development efforts, including research on potential funding opportunities and gathering information for grant applications and donor materials.
- Assisting with the preparation of presentations and other materials for fundraising and communications purposes.

Skills and Requirements

- Fluency in Hebrew and English.
- Ability to commit to approximately 8 hours per week for one year.
- Ability to work independently and manage tasks responsibly.
- Excellent research, analytical, and problem-solving skills.
- Outstanding written and verbal communication skills, with the ability to communicate clearly and concisely.
- Additional language skills are an asset, particularly Arabic or Russian.
- Demonstrated interest in refugee and humanitarian work, migration, human rights, social services, or related fields.
- Experience working with refugees, asylum seekers, or other vulnerable populations – an asset.
- Ability to work sensitively and respectfully with people from diverse backgrounds.
- Previous experience in research, community work, fundraising, communications, or program support – an asset.

Required documents

We would like to receive a CV and cover letter explaining why the candidate would like to intern at HIAS Israel.



Engineers Without Borders – Israel

Internship Position Profile

Organization Details

Organization number: 580490753

Year established: 2008

Number of Activists: Approximately 200 volunteers and professionals.

Sector: Nonprofit Organization (NGO) / International Development / Engineering for Social Impact

Organization Profile – Background and Main Areas of Activity

Engineers Without Borders Israel (EWB-IL) is a nonprofit organization established in 2008, working to improve quality of life and strengthen communities through sustainable engineering, **appropriate technologies**, capacity building, and long-term partnerships.

EWB-IL develops and implements community-based projects in Israel and internationally. Our work is carried out in close collaboration with local communities, academic institutions, municipalities, civil society organizations, professionals, and public-sector partners. Projects begin with locally identified needs and focus on developing practical, sustainable, and context-appropriate solutions that can be maintained, adapted, and further developed locally.

EWB-IL currently operates projects in **Israel, Ghana, Kenya, and Tanzania**, addressing areas including water, food security, accessibility and appropriate assistive technologies, community development, and resilience.

Alongside its long-term development projects, EWB-IL has experience developing rapid-response initiatives in times of crisis. Following the outbreak of the war in Ukraine and, later, the events of October 7th and the war in Israel, the organization adapted its engineering and community-based expertise to respond to newly emerging needs. These initiatives were developed and implemented within short timeframes and concluded as the immediate needs evolved.

The knowledge, methodologies, and tools developed through these experiences continue to inform EWB-IL's work. One example is a developing initiative in **Kiryat Shmona**, which builds on the accessibility model and implementation tools developed following October 7th and adapts them to current local needs.

EWB-IL operates through a **small professional team alongside a broad multidisciplinary network of volunteers and partners**. This structure means that interns are integrated into the organization's ongoing work and become active members of the team. Rather than observing from the sidelines, interns take responsibility for defined areas of work and contribute directly to real organizational and field activities.

Internship Positions / Tracks

Internship placements are matched to the student's skills and interests as well as the organization's needs and active projects during the internship period.

Monitoring, Evaluation & Learning

Supporting the development and implementation of monitoring and evaluation processes across EWB-IL projects. Responsibilities may include developing indicators and data-collection tools, organizing and analyzing project data, documenting outputs and outcomes, supporting impact measurement, and helping translate project experience into organizational learning.

Social Media & Communications

Supporting EWB-IL's digital presence and external communications across platforms such as LinkedIn, Facebook, and Instagram. Responsibilities may include developing and managing content, documenting projects and delegations, collecting stories and materials from field teams and volunteers, creating communication materials, and supporting the organization's overall social-media strategy.

Operations & Delegation Coordination – Hebrew Speakers Only

Supporting the operational and administrative work required to implement EWB-IL's activities, with particular involvement in the preparation and coordination of international delegations. Responsibilities may include participant coordination, travel and logistical preparation, schedules, administrative documentation, communication with delegation members, internal databases and records, and operational support **before, during, and after**

international delegations. This track provides hands-on exposure to the operational side of international development work and to the practical coordination required to move projects and teams from planning to field implementation.

Volunteer & Field Coordination – Israel – Hebrew Speakers Only

Supporting EWB-IL's community-based activities in Israel, with particular involvement in the developing **Kiryat Shmona initiative**. Responsibilities may include volunteer recruitment and coordination, maintaining participant and volunteer records, managing activities and follow-up through Monday.com, coordinating training and volunteer days, communicating with local partners and participants, and providing ongoing administrative and operational support for field activities. This role will provide the intern with the opportunity to become closely involved in the establishment and implementation of a community-based initiative, while supporting the systems and volunteer network required for its operation.

Nature of the Internship and Responsibilities

Interns work directly with EWB-IL's professional team and are integrated into the organization's ongoing activities according to their internship track.

Depending on the position, interns may participate in team and partner meetings, professional visits, field activities, workshops, trainings, international Zoom meetings, and organizational planning processes.

Responsibilities may include:

- Working directly with EWB-IL staff, volunteers, and professional partners.

- Coordinating with universities, community organizations, municipalities, professionals, volunteers, and other stakeholders.
- Managing records, databases, schedules, documentation, and digital organizational systems.
- Supporting field activities, workshops, trainings, and volunteer days.
- Developing monitoring and evaluation tools and supporting data collection, analysis, and documentation.
- Supporting the preparation and coordination of international delegations.
- Creating and managing digital and social-media content.
- Preparing reports, presentations, internal documentation, and knowledge materials.
- Supporting the day-to-day operational needs of a small international development organization.

Interns at EWB-IL are not assigned as project managers, but are integrated as active members of the team with responsibility for defined areas of work. Given the organization's small professional staff and broad scope of activity, each intern has the opportunity to take meaningful ownership and contribute directly to ongoing organizational and field activities.

Requirements

- High level of **English** – required.
- High level of **Hebrew** – required for Operations & Delegation Coordination and Volunteer & Field Coordination in Israel.
- Strong interpersonal and communication skills.
- Responsibility, reliability, initiative, and ability to work independently.
- Ability to work as part of a small, multidisciplinary team.
- Curiosity and interest in international development, social impact, community-based work, engineering for development, or nonprofit organizations.
- Good digital literacy and ability to learn new organizational and project-management tools.
- Familiarity with Excel/Google Sheets, Monday.com, data management, digital communications, or similar tools is an advantage.
- Strong writing, research, data-analysis, communications, or organizational skills are an advantage, depending on the selected internship track.

Specific professional or technical experience is not required for all tracks; the internship will be matched to the student's skills and interests.

Contact Person in the Organization

Yuval Meiner

Africa Projects Manager

Engineers Without Borders – Israel

Yuval@ewb-il.org

+972542039037

Additional Information

An internship at EWB-IL offers an opportunity to gain **hands-on experience inside a small organization with significant local and international activity**.

Because EWB-IL operates with a small professional staff and a large network of volunteers, experts, academic institutions, and local and international partners, interns are exposed to the realities of running and implementing projects across different countries and communities.

Interns work closely with organizational leadership and professional staff and are expected to take ownership of meaningful areas of work. Depending on the internship track, they may gain practical experience in monitoring and evaluation, communications, international delegation management, volunteer coordination, field operations, nonprofit administration, international development, and community-based initiatives.

The organization also provides exposure to both **long-term development work and rapidly developed responses to emerging crises**, offering students an opportunity to see how an organization adapts its existing knowledge, partnerships, and methodologies to changing needs.

Working hours are flexible and coordinated in advance. The internship may combine independent work, team meetings, online meetings with international partners, and, depending on the position, field activities, trainings, professional visits, and organizational events.

PURPLE VEST MISSION - ACCESS ISRAEL

Specialization with national and international significance, contribution to the community, and personal satisfaction. An opportunity to take part as an intern in a groundbreaking national social flagship project, which deals with a critical issue and has a nationwide reach.

The project:

- aims to ensure tailored and accessible assistance to people with disabilities and the elderly in times of emergency;
- provides a response in routine, during an emergency event, and in the recovery phase thereafter;
- is working to establish a national community volunteer network, develop tools and training, and create close collaborations with public, governmental, and international bodies.

An invitation to join an internship in which you will undergo special training and combine academic learning with practical contribution in a vital and significant field. Together with the student, we will build a personal work plan that includes familiarization with the activities of the association and the Purple Vest, a review of the challenges in the field, and the definition of tailored areas of practice.

You can choose to focus on one or more of the following areas:

1. Training program development - Assistance in developing and building content for dedicated training programs for volunteers and field personnel involved in emergency preparedness.
2. Building strategic models for collaborations with local authorities, external organizations, and government bodies, with the aim of expanding the deployment of the project.
3. Participation in the network of instructors and leaders. After dedicated training, you will be given the opportunity to become part of the project's network of instructors and convey important content to various audiences.
4. Research, writing, and needs analysis. Conducting research and in-depth analysis of the needs of vulnerable populations, people with disabilities, and the elderly in emergency preparedness. Writing reports and internal documents for the purpose of resource mobilization, collaborations, and international presentations.

Additional details

Flexible internship, 8 hours per week.

Hybrid internship, remotely, from the association's offices in Kfar Saba and the activity areas.

Required Skills

Social sensitivity and the ability of:

- Mental flexibility and creativity.
- Teamwork skills.
- Independent leadership ability

IsraAID Internship

Finance, Accounting and Compliance

Position Purpose

- Gain practical experience in nonprofit financial management.
- Develop understanding of FP&A, accounting, procurement and compliance.
- Learn how financial information supports programmatic and management decisions.
- Gain exposure to donor-funded projects and financial requirements.
- Develop advanced Excel and financial analysis skills.
- Understand the relationship between HQ finance and country operations.

Main Responsibilities

1. Financial Analysis & Reporting: including budget-to-actual analysis and variance explanations.
2. Budget & Forecasting Support: Track expenditures against approved budgets.
3. Accounting & Reconciliation: Review transactions & documentation for accuracy and completeness. Assist with month-end and year-end closing activities.
4. Compliance & Internal Controls: Support reviews of transactions for compliance with organizational policies and donor requirements
5. Procurement: Support review of procurement documentation & adherence to processes and thresholds. Assist with spend analysis and identification of opportunities for improvement.

About IsraAID

IsraAID exists to support people affected by humanitarian crises. We respond to new and protracted emergencies, working towards a world where vulnerable communities have the strength, support, and opportunities they need to build a more resilient future. Since our founding in 2001, we have worked in more than 65 countries.

About the Internship in Finance, Accounting and Compliance

The Finance Department provides integrated financial management across Financial Planning & Analysis (FP&A), Accounting, Procurement, and Compliance, supporting effective decision-making and responsible stewardship of IsraAID's resources. It leads budgeting, forecasting, financial reporting, accounting operations, procurement processes, cash management, and financial analysis across HQ and country missions. The department also ensures strong internal controls, adherence to donor and organizational requirements, and compliance with applicable financial policies and regulations.



Requirements

- Fluent written and spoken English; strong academic/technical writing skills, Spanish an advantage
- Excellent attention to detail and strong organizational skills.
- Comfort working in Word, with citations, and with data-heavy documents.
- General knowledge of WASH, public health, or international development — advantage.
- Cultural sensitivity and the ability to work with diverse teams across different countries.
- Students are expected to be one day a week at the Head Quarters office in Tel Aviv through the academic year

Application Process

Interested candidates should email their CV with covering letter to: dilettoso@mail.tau.ac.il
Selection thereafter will be based on a written assessment and an interview.

IsraAID Internship Psychosocial Protection

The intern will work primarily with the Protection Sector team to support the organization of foundational materials, researching specific topics, reviewing and researching tools for M&E. Some of the work will be supported through direct contact with the country office teams. The intern may be asked to support with the creating of training materials and participate in presenting some of those materials in online webinars with our global teams. The internship work with the HQ global Protection sector involves mostly computer work that is connected to the content of the sector.

Key Responsibilities:

- Organization of sector materials
- Research, review and organize the sector's bank of survey tools
- Research and review of open-sourced online courses to support sector training.
- Content development support

Requirements:

- Fluent written and spoken English. Spanish and/or Ukrainian a plus.
- Strong oral and written communication skills.
- A background in psychology, social work or therapeutic fields is an advantage.
- Experience writing and organizing training materials.
- Openness to learn, and flexibility to flow with changing goals based on needs that arise.
- Students are expected to be present one day a week at the Head Quarters office in Tel Aviv

About IsraAID

IsraAID exists to support people affected by humanitarian crises. We respond to new and protracted emergencies, working towards a world where vulnerable communities have the strength, support, and opportunities they need to build a more resilient future. Since our founding in 2001, we have worked in more than 65 countries.

About the Internship in the Protection Sector

IsraAID is looking for an intern to support our work in the Protection Sector. Protection work involves supporting the safety, access, and dignity of vulnerable populations, and the main thematic areas of the sector at IsraAID are Mental health and psychosocial wellbeing (MHPSS), gender based violence (GBV), and child protection (CP).

This position is an exciting opportunity to learn about Protection work in general and specifically at IsraAID.



Application Process

Interested candidates should email their CV with covering letter to: dilettoso@mail.tau.ac.il
Selection thereafter will be based on a written assessment and an interview.

IsraAID Internship Technical Sectors Unit

Key Responsibilities

- The intern will work directly with the Director of the Technical unit to support the consolidation of the Annual workplan across the unit.
- Working closely with the technical leads to consolidate and be able to produce an annual report based on the units workplan for 2026-2027.
- The intern will also work closely with the Director of the Technical Unit to do a desk review and produce a report on Public Health. This will be broken down into the how and why of Public health approach to programming within the humanitarian sector.

Requirements

- Fluency in English with strong written and oral communication skills.
- Background in Health, Public Health would be an advantage
- Research Background would be a great advantage
- Experience with Monday.com would be an advantage
- Students are expected to work one day a week at IsraAID's HQ in Tel Aviv

About IsraAID

IsraAID exists to support people affected by humanitarian crises. We respond to new and protracted emergencies, working towards a world where vulnerable communities have the strength, support, and opportunities they need to build a more resilient future. Since our founding in 2001, we have worked in more than 65 countries.

About the Internship in the Technical Sectors Unit

The Technical Team is made of 4 core sectors, Health, WASH (Water, Sanitation & Hygiene), Education and Protection plus cross cutting innovation and DRR (Disaster Risk Reduction). We support 10 countries globally with multiple cross cutting and single sector programs. We want to show our global impact and streamline our processes to do this.

IsraAID is looking for an intern to support the Director of the Technical Unit to consolidate the work of the different sectors.



Application Process

Interested candidates should email their CV with covering letter to: dilettoso@mail.tau.ac.il

Selection thereafter will be based on a written assessment and an interview.

IsraAID Internship

WASH (Water, Sanitation, and Hygiene) Sector

Key Responsibilities

1. Reviewing and preparing the Uganda groundwater exploration project (Gulu) report for publication.

The primary objective of this internship is to review and finalize IsraAID's 10-year groundwater exploration project draft report in Uganda, developing it into a polished manuscript suitable for publication

2. Consolidating country office WASH projects on the WASH Sector Unit monday.com board

The intern will also support the WASH Sector Unit by consolidating WASH programme information across ongoing country offices

3. Supporting the Unit's knowledge management work

Support in updating of the WASH document library and Maintain a WASH communications calendar linked to key global observances

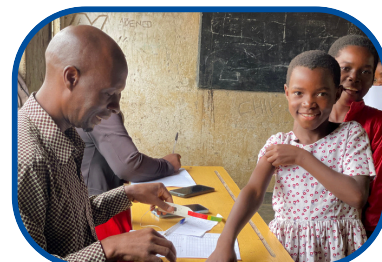
About IsraAID

IsraAID exists to support people affected by humanitarian crises. We respond to new and protracted emergencies, working towards a world where vulnerable communities have the strength, support, and opportunities they need to build a more resilient future. Since our founding in 2001, we have worked in more than 65 countries.

About the Internship in the WASH Sector

The WASH Sector Unit provides technical support and quality assurance for water, sanitation, and hygiene programming across IsraAID's country offices and missions. The Unit works closely with country teams on programme design, technical standards, learning, and knowledge management.

The role provides a substantive introduction to the work of a global WASH technical unit, combining academic and technical writing with programme information management



Requirements

- Fluent written and spoken English; strong academic/technical writing skills, Spanish an advantage
- Excellent attention to detail and strong organizational skills.
- Comfort working in Word, with citations, and with data-heavy documents.
- General knowledge of WASH, public health, or international development – advantage.
- Cultural sensitivity and the ability to work with diverse teams across different countries.
- Students are expected to be one day a week at the Head Quarters office in Tel Aviv through the academic year

Application Process

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IsraAID Internship Health Sector

Key Responsibilities

1.Global Health and Emergency Strategies:

- Review relevant documents
- Assist with compiling content
- Conduct literature reviews
- Support linking the DRR and resilience framework to specific health outcomes/outputs in the logframe.
- Contribute to the development of training manuals, presentations, and factsheets

2.Supporting the HQ Health Team

- Support the team in ongoing work and address emerging needs.
- Participate in team meetings weekly.
- Participate in the planning and preparation for commemorating Global Health Days as outlined by the sector.
- Assist with data collection and analysis on various indicators and reports.
- Contribute to the development of relevant content, training manuals, and activities for global health days.

3.Health Library of content on Monday/Tag Box

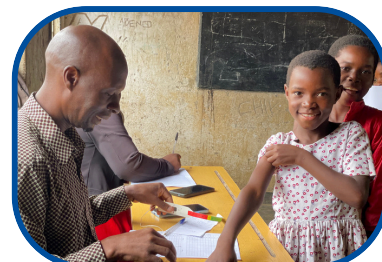
- Update the library of content and add videos and other resources following the team's recommendations.

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About the Internship in the Health Sector

The Health Sector Intern will assist in reviewing and compiling strategy-related documents, developing content, conducting literature reviews, and supporting the alignment of health strategies with other sectors. The intern will engage in multisectoral initiatives and help link health outcomes to DRR and the resilience framework. The Intern will also participate in meetings, support the planning of Global Health Days, and update the Health Library, manuals, and training materials on relevant platforms



Requirements

- Fluency in English with strong written and oral communication skills. Spanish an advantage
- An educational background in nutrition, nursing, public health, or a related health field is recommended.
- Experience in health programming, community engagement, use of technology and innovation are an asset
- Good communication skills, willingness to learn, and an interest in supporting health programs.
- Students are expected to be one day a week at the Head Quarters office in Tel Aviv through the academic year

Application Process

Interested candidates should email their CV with covering letter to: dilettoso@mail.tau.ac.il
Selection thereafter will be based on a written assessment and an interview.

IsraAID Internship Israel Response Mission

Key Responsibilities

- Program Design, Development, and Implementation, Support, Coordination, and Follow-up
- Programmatic Reporting and Documentation
- Monitoring, Evaluation, and Learning (MEAL)
- Content Development and Technical Support

Requirements

- Relevant academic qualifications, such as degree in international development, Humanitarian Studies, Education, social work or a related field.
- IT: Proficiency in using Microsoft Office (Word, Excel, PowerPoint), Familiarity with database management (Monday) and data analysis tools
- Fluency in English and **Hebrew** is required. **(The Internship is in Hebrew)**
- **Students are expected to work one day a week at IsraAID's HQ in Tel Aviv**

ADVANTAGES:

- Experience in program support, project coordination, administration, or a related field.
- Previous work in an NGO, humanitarian, development, education, or social-impact organization



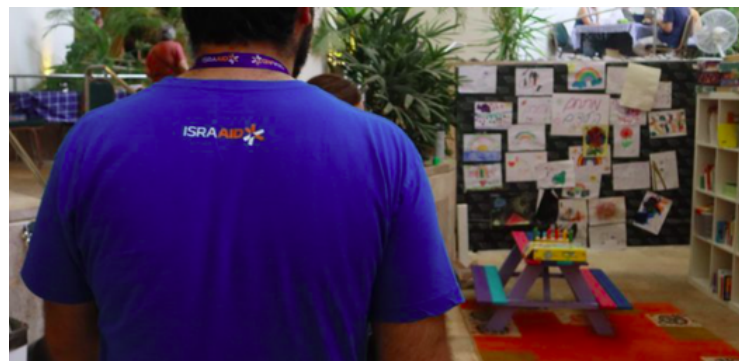
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About the Internship in the Israel Northern Mission

IsraAID is now working to support affected and displaced communities across Israel, following the October 7th, 2023 attacks, focusing on Psychosocial support and educational programs.

The Intern will support the management and continuity of the Mission's programs, with a focus on knowledge management, internal processes, progress tracking, and reporting.



Application Process

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As part of the monday.com Foundation, the monday.com Emergency Response Team (ERT) was founded in 2021. The ERT's mission is to empower emergency response efforts worldwide by providing innovative digital tools and collaborative platforms that enhance coordination, communication, and resource management during and before crises. The ERT operated in over 40 countries, in 65+ global disasters and supported hundreds of organizations to date.

We're looking for a master's intern to help build templates and solutions as part of our ERT offering.

What You'll Do

- Translate real-world coordination workflows (incident response, resource/logistics tracking, multi-stakeholder reporting) into structured, ready-to-use templates on the monday.com platform.
- Design the underlying data model for each solution: boards, statuses, automations, and dashboards.
- Write clear documentation and onboarding guidance so end users can adopt a template without support.
- Test templates against realistic scenarios and iterate based on feedback from the solutions team.
- Collaborate with product/solutions engineers to scope what's feasible on the platform.

Profile We're Looking For

- Strong process/workflow thinking — able to take a messy operational process and structure it into clear steps, roles, and statuses.
- Some hands-on experience building a tracker, dashboard, or coordination tool, even informally (a spreadsheet built during fieldwork or coursework counts).
- Comfortable working from a rough brief and iterating independently.
- Clear written communication — templates live or die on how well they're documented.

Nice to have

- Exposure to no-code/low-code tools (monday.com, Airtable, Notion) or automation logic.
- Familiarity with GIS, dashboarding, or field data tools (ArcGIS, Power BI, KoBo Toolbox, ODK).
- Basic scripting (Python/JavaScript) for custom logic or integrations.
- Direct experience with NGO, government, or field emergency-response operations.

After receiving the intern's CV, an initial Zoom meeting will be followed by an Assignment.



חטיבת מבצעים
אגף מבצעים

ארגון המתנדבים הלאומי

Practical Internship | Emergency Preparedness Department

United Hatzalah of Israel

About United Hatzalah

United Hatzalah of Israel is a nationwide emergency medical response organization with more than 8,500 volunteers operating throughout the country. The organization's mission is to provide rapid initial medical care and reach every person in need within 90 seconds.

Through its nationwide network of trained volunteers, United Hatzalah provides an immediate medical response to emergencies in communities across Israel.

In addition to its routine emergency medical activities, the organization places significant emphasis on maintaining operational and organizational readiness for emergencies, mass casualty incidents, disasters, and other complex scenarios. This work requires ongoing coordination with national emergency services, local authorities, and other relevant organizations.

The Emergency Preparedness Department

The Emergency Preparedness Department is part of United Hatzalah's Operations Division and is responsible for strengthening the organization's preparedness and ability to operate effectively during emergencies.

The department focuses on developing emergency procedures, strengthening branch-level preparedness, identifying operational gaps, implementing lessons learned, developing practical tools for emergency response, and maintaining coordination with emergency agencies and local authorities.

The Internship

Two graduate students from the Master's Program in Emergency and Disaster Management will join the Emergency Preparedness Department and take part in its ongoing professional work.

A central part of the internship will focus on the development and improvement of emergency preparedness plans for United Hatzalah branches throughout the country. The interns will work directly with Branch Operations Coordinators to collect and organize relevant information, map existing capabilities and resources, identify gaps and needs, and support the development of practical and updated branch emergency plans.

The interns will also assist in developing Standard Operating Procedures for different emergency scenarios. This work will include reviewing professional information, organizing operational processes, and translating emergency management principles into clear and practical procedures that can be used by personnel in the field.

In addition, the interns will support professional projects led by the Emergency Preparedness Department, including information gathering, analysis of preparedness gaps, development of professional tools, and other activities related to strengthening organizational emergency readiness.

חטיבת מבצעים
אגף מבצעים



ארגון המתנדבים הלאומי

Candidate Profile

The internship requires responsibility, initiative, strong organizational skills, and a genuine interest in emergency and disaster management.

Candidates should have good written and verbal communication skills, the ability to collect and analyze information, work independently and as part of a team, and communicate effectively with professionals and volunteers across the organization.

The role also requires attention to detail, the ability to manage tasks and follow processes through to completion, and the ability to turn academic and professional knowledge into practical solutions.

Previous experience in emergency management, healthcare, public safety, local government, security, or volunteer organizations is an advantage.